



Code of Conduct for Committee Members

The Committee of Walton Athletic Club (WAC) is fully committed to the proactive implementation of WAC's objectives having regard to the requirements outlined in the Constitution and powers vested in the Committee Members to determine and articulate WAC's values, vision and strategic direction.

In order to maintain and develop a vibrant club the members can expect Committee Members to uphold the same values as the general membership and comply with the Code of Conduct for Members. In addition Committee Members will:

1. act in good faith and for the proper purpose of WAC whilst performing tasks for or representing the club;
2. make decisions in the best interests of WAC, having the best interests of the club in mind at all times;
3. have an open mind and listen to other members' points of view;
4. avoid conflicts of interest and apply the conflict of interest policy as set out below should conflicts arise;
5. develop, monitor and comply with the club policies;
6. act with respect, integrity and to uphold the values expected of committee members;
7. act with solidarity around committee decisions and agreed actions;
8. treat the other Committee Members with dignity and respect;
9. use appropriate and professional language when communicating with other Committee Members, with Members and generally whilst conducting Club business;
10. in relation to meetings:
 - a. strive to attend all meetings, sending apologies to the Chair for necessary absences (Note: if a Committee Member misses more than three meetings in a year then it may result in a decision by the Chair to remove a Committee Member – see the Constitution);
 - b. prepare for meetings by reading the agenda, papers, and relevant emails before the meeting.
 - c. participate in meetings;
 - d. fulfil any responsibilities assigned to them at the meeting and be prepared to report back on their progress at the next meeting.
11. act in the best interests of Members as a whole taking care not to allow a personal conflict or dispute to compromise their position;
12. not contradict committee decisions in general discussion with Members.

Conflicting Interests: Committee Members must disclose the nature and extent of their interests where a potential conflict of interest arises. Where an interest is disclosed, or known, to the committee (or any committee member) the relevant Committee Member may be excluded from any decision relating to the conflicting interests.

A Committee Member may, at the absolute discretion of the Chair, be asked to step down from the Committee for inappropriate behaviour of any kind.

Sanctions:

Breaches of this code by a Committee Member will be considered by the remaining Committee Members in accordance with the Club Rules and may include temporary suspension from the Committee; suspension from club activities or the Club generally, for a short or extended period; permanent exclusion from the Committee, club activities or the Club generally.

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